



Start of Term Checklist

Getting Started:

- Technology Check! Do you have a computer, microphone, and speaker or headphones? Stable Internet connection? The [Library](#) (borrow) and the Bookstore (purchase) (email:orders@linnbenton.edu) have resources.
- Set up **required** accounts such as [MyLB Single Sign-On](#) (Moodle, WebRunner, etc.), [LBCC Student Google Account](#) (Email, Docs, Drive, etc.), and **recommended** accounts such as [TutorTrac](#), [Discord](#), and your free [Microsoft 365](#) account.
- Check your LBCC email for messages from your instructors. Are there other pieces of software or platforms needed for class? (ALEKS, MathWorks, etc.) Is your instructor using something other than Moodle? Take a tour of that platform.
- Identify which classes are hosting meetings that require attendance. See [How Classes Are Meeting](#) to determine how you will attend class. Use a graphic organizer to stay on track: [How Are My Classes Meeting?](#)
- Use the [LBCC Bookstore website](#) and any information from your instructors to find materials, technology, & resources needed for class. Do you need print versions of your course materials? Contact orders@linnbenton.edu for books, and contact printing@linnbenton.edu for in-class materials like articles.
- Make a list of questions you have about each course (Oregon State University's "[10 Questions to Ask About Your Course](#)" pdf is a good guide. Note that this is an OSU document and refers to CANVAS, and links in this document go to OSU's support. For LBCC support, contact [Academic Coaching](#).) Add any technology questions to your list of questions about each course.
- Learn about LBCC campus resources and how to access them: [Learning Center](#), [CFAR](#), [Financial Aid](#), [Advising](#), [RoadRunner Resource Center](#), [Parenting Resources](#), [Veteran Student Services](#).
- Set up your study space and space for Zoom meetings. See [Physical Strategies for Remote Learning](#) for ideas.
- For information about how to be a successful remote learner, check out [Academic Coaching](#) for study skills, time management, and organizational tips!