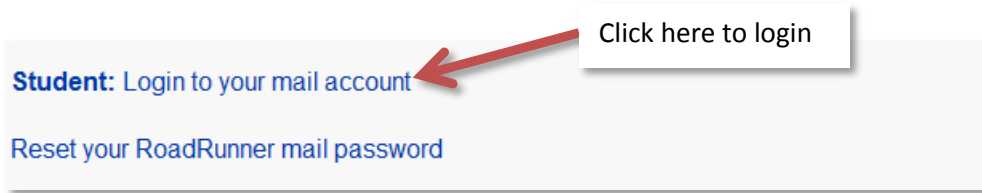


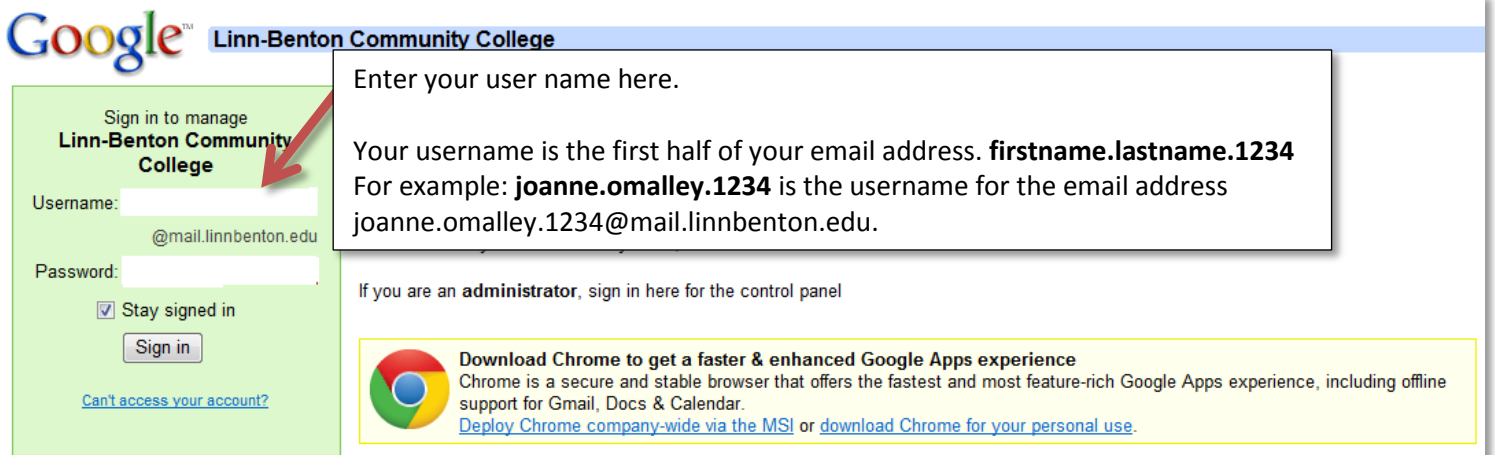
# First Time Logging In?

There are several tools here to assist you in logging in to your account. Start by clicking the “Login here to your mail account” link.



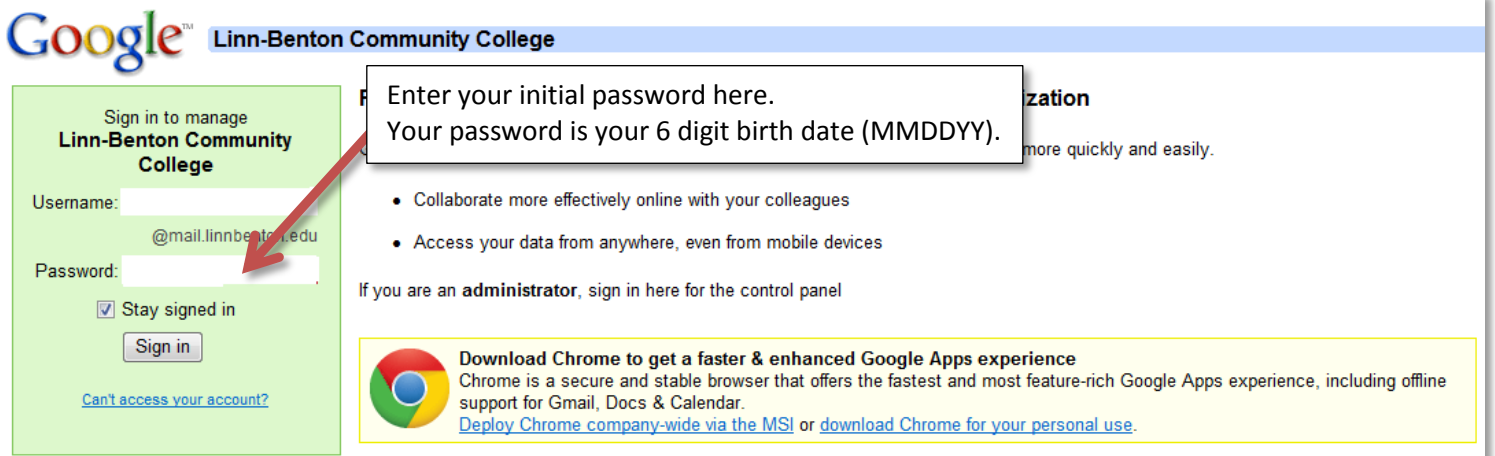
A new window will open. If it does not look like the one shown below make sure you are logged out of all Google accounts on your computer.

If you forget your username see the “RoadRunner Mail FAQ” or the “Having Trouble?” page.



Initially, your password is your 6 digit birth date (MMDDYY). Please note that your new password must be at least 8 characters long to adhere to Google's password policy.

Once you change the initial password, it can never be your 6 digit birth date again. If you forget your password go to the “Reset your RoadRunner mail password” link.



Once logged in you will be asked to agree to the terms.

Welcome to your new account

Welcome to your new account: jack.giles.7374@mail.linnbenton.edu. Your account is compatible with nearly all Google products, but your mail.linnbenton.edu administrator may decide which products are enabled for your account. For tips about using your new account, visit our [Help Center](#).

19. GENERAL INFORMATION

*Entire Agreement.* The Terms (including any policies, guidelines or amendments that may be presented to your form time to time such as Program Policies and Legal Notices) constitute the entire agreement between you and Google and govern your use of Google services, superceding any prior agreements between you and Google for the use of Google services. You also may be subject to additional terms and conditions that may apply when you use or purchase certain other Google services, affiliate services, third-party content or third-party software.

*Choice of Law and Forum.* The Terms and the relationship between you and Google shall be governed by the laws of the State of California without regard to its conflict of law provisions. You and Google agree to submit to the personal and exclusive jurisdiction of the courts located within the county of Santa Clara, California.

*Waiver and Severability of Terms.* The failure of Google to exercise or enforce any right or provision of the Terms shall not constitute a waiver of such right or provision. If any provision of the Terms is found by a court of competent jurisdiction to be invalid, the parties nevertheless agree that the court should endeavor to give effect to the parties' intentions as reflected in the provision, and the other provisions of the Terms remain in full force and effect.

*Statute of Limitations.* You agree that regardless of any statute or law to the contrary, any claim or cause of action arising out of or related to use of Google services or the Terms must be filed within one (1) year after such claim or cause of action arose or be forever barred. The section headings in the Terms are for convenience only and have no legal or contractual effect.

Google has made its services available to organizations using Google Apps. In addition to the [core suite](#) of messaging and collaboration applications, you may access many [Google services](#) ("Additional Services") using your jack.giles.7374@mail.linnbenton.edu account. Your mail.linnbenton.edu administrator determines which Additional Services you may access using your account. For tips about using your new account, visit the [Google Help Center](#).

Please be aware that when you use Google services, your domain administrator will have access to your jack.giles.7374@mail.linnbenton.edu account information, including your email. You can learn more [here](#), or by consulting your domain administrator's privacy policy, if one exists. You can choose to maintain a separate account for your personal use of any Google services, including email. If you have multiple Google accounts, the username that appears at the upper right corner of most Google services will help you ensure that you're using the intended account.

The Additional Services are provided by Google to you under these [terms of service](#) and [privacy policy](#). Certain Additional Services may also have [service-specific terms](#). If your domain administrator enables any of the Additional Services, Google will treat your use of any of the Additional Services as acceptance of the applicable service-specific terms.

Click "Accept" below to indicate that you understand the changes to your account and agree to the [Google Terms of Service](#) and the [Google Privacy Policy](#) for your use of Additional Services.

At the bottom of the page you will see what is called captia text.

Click "Accept" below to indicate that you understand the changes to your account and agree to the [Google Terms of Service](#) and the [Google Privacy Policy](#) for your use of Additional Services.

Type the characters you see in the picture below.



Enter the letters to the best of your ability.

You will then be required to reset your password. Your new password must be 8 characters or more and must NOT have a rating of weak.

Search Images Videos Maps News Shopping Mail More ▾

Google accounts

Current password: ●●●●●●

New password: ●●●●●●●● **Password strength: Strong**

Re-enter password: ●●●●●●●●

Submit

This is your initial password. Your 6 digit birth date

New password must be 8 characters or more.

The Password strength cannot be weak.

Once logged in Google has many free applications you can use.


Mail Calendar Documents Sites Video Groups More - kimberly.kopplien.3861@mail.linnbenton.edu

**Google**™ Google Apps for Linn-Benton Community College  
Apps









**Hello, Kimberly Kopplien. Welcome to Google Apps.**

To start using your services, just click on the links to the right. Easily share and collaborate with others in your organization by using Google Apps.


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 Your IT administrator is managing user accounts. To invite additional users to Google Apps, please contact your IT administrator.

**Your services**

-  [Sites](#)  
Quickly create and publish collaborative sites
-  [Drive and Docs](#)  
Publish and collaborate in real-time on documents, spreadsheets, and presentations
-  [Calendar](#)  
Organize schedules and share events and calendars with others
-  [Contacts](#)  
A contact manager to help your users find and organize the contacts and groups they collaborate with.
-  [Email](#)  
Improve your existing mail account with Gmail's powerful search, SPAM filtering, and chat in the browser
-  [Chat](#)  
Call or send instant messages to contacts for free - anytime, anywhere in the world by [downloading Google Talk](#), or by opening the [Google Talk Gadget](#).
-  [Video](#)  
Upload, view and share videos
-  [Google Groups for Business](#)  
Create, manage, and search groups.

To open your email click on the "Email" link.



Mail Calendar Documents Sites Video Groups More - kimberly.kopplien.3861@mail.linnbenton.edu

**Linn-Benton**  
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COMPOSE






Inbox (122)






Starred

Important

Sent Mail

Tip from Google - Create a Google Profile and help people find you Web Clip

     [This link is being home | products | community | information | support | craft room | rewards To view this email](#) May 10

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If you wish to learn how to forward your RoadRunner Mail account to your personal email account go to the main RoadRunner page (<http://www.linnbenton.edu/roadrunner-mail>) and look under Important Notices for "Instructions for forwarding your RoadRunner Mail account to another email address. [~View PDF~](#) [~View Video~](#) "