

Executive Meeting

Wednesday, November 21st 2018

Called to Order at 3:03

Adjourned at 5:05

Voting Members Present:

1. Shelby Pick - President/ Chair
2. Caleb Hedin - Financial Director
3. Brent Cardenas - Volunteer Coordinator
4. Krystal Madrinan - Wellness Coordinator
5. Brandon Whaley and Chris Byers - Co-community Outreach Directors
6. Jacob Senske - Communications Director
7. Justen Noll - Student Clubs and Engagement Director
8. Waldo French - Executive Assistant
9. Christina Fredrickson - Executive Assistant (late 3:19 pm)

Voting members not present:

10. Marta Nunez - Vice President
11. Abigail Hardin - Legislative Affairs Director

Advisors and Guests present:

1. Heather Morijah - Advisor
2. Nick - Veterans Club President
3. Tim - Vice President

Call to Order & Welcome: OFFICIAL

Hearing of Guests and Special Reports:

Nick: Tim and I are here to represent Veterans Club and see how these Executive meetings are run. We are having some issues that we'd like to discuss. The problem with our club is that we don't have consistency of leadership. We're trying to get a good foundation set up, and get the word out that there is a Veterans Resource Center. So we'd like to partner with you all on events. Our bylaws need to be gone over as well. We're being sustained on our grant and we can't keep doing that, so we need to find funding. So all the help we can get from the SLC would be great.

Tim: It would help us to have a representative here during the meetings so we can work with you all, so we are going to make that happen.

Action Items:

1. Approve Agenda
2. Approve Previous Meeting Minutes
3. Google Hangout vs. FB Messenger
 - a. Google Hangouts will now be our form of communication.
4. Soda Cans
 - a. Shelby is requesting \$100 for recycling bins and locks.
 - i. Brandon moves to approve **\$100**; Waldo seconds. **Passes 6-0-2**
5. Study Jam
 - a. Chris and Brandon propose \$1500 for Study Jam
 - i. Waldo moves to approve **\$1500**; Jacob seconds. **Passes 5-0-3**
6. Return of the Term
 - a. Chris and Brandon propose \$250 for all three campuses
 - i. Waldo moves to approve **\$250**; Christina seconds; **Passes 6-0-3**

Discussion Items:

1. Vote OR Vote Campaign
 - a. Shelby: OSA meeting passed 5 different bills as level one. Firmly supporting at legislative level. Will be re-reviewing the bills in January. A lot of bills weren't talked about including an idea that was presented called GOP: guaranteed opportunity program. Legislative session starts soon, so if you want your voice to be heard, be sure to go. Vote OR Vote: we met our goal by a long shot.
2. Mentorship
 - a. Barb has already set up mentors. She said to watch your email, you'll get to know who your mentor is soon.
3. Mascot Night
 - a. December 9th
 - b. Ashlee Nunez will be the Mascot and Jacob will be the handler. Abby will be there as backup.
 - c. Basketball games: If anyone is going to be around for Christmas break, we need someone to be Rocky and we need a handler. Shelby will put up a spreadsheet.
4. Bulletin Boards
 - a. Jacob: The bulletin board system is going to be revamped. The committee has decided that Phase One is downsize and scale the bulletin boards. There are 20 boards around campus, and we want to take it down to 8. We want to take down boards in bad locations and take down the boards that are ruined. Maintenance needs us to put in a work order. Taking the 8 boards and upgrading them to nicer ones, like buying really really nice stationary, polling whether or not it will make

a difference before we spend a couple grand on bulletin boards. Getting boards in locked cases. This could be our legacy item. Phase One won't cost anything.

- i. Justen: How posters will be maintained--we will post things for people so we can control what gets posted and where.
- ii. Shelby suggests sending out a survey to ask students where and how they want to see information. It would be good to get feedback from the student body so we can decided which boards are best to take down and where to put up new ones.
- iii. Caleb would like to know which boards will be taken down and why. Jacob will be making a list and sharing.
- iv. Brent wants to know how we will get out the poll
 1. Shelby says we will use our one mass email for the term. And in the email we will include Study Jam and Return of the Term.
- v. Doodle Poll on this decision

5. Food/ Snacks- SLC Office

- a. Shelby: We put two more boxes in the bowl and it lasted a little longer.
- b. Caleb: I don't think we should do it anymore. I don't think we should be spending student money and eating the food more than the students.
 - i. Heather: If you want to provide snacks for the students, you could do tabling and offering snacks. Go to where the students are.
- c. Shelby: Maybe having a tote in the back labeled snacks for students who just need a snack.
- d. Brandon: Maybe having cup of noodles for students because the Hot Shot is right there with hot water ready.
- e. Heather: Or having cup of noodle day in the Hot Shot.
- f. Shelby: Do we want to do weekly food pop ups? I will come up with a proposal for snacks and such, and present it in January.
- g. Jacob: We have some cool stuff from the cage that we can use.
 - i. Shelby: We should have an inventory list.

6. Hot Shot/LBLB Storage

- a. Mindy Bean and Justen have been working on this. Justen: We want to get it up to code to allow it to grow and offer more services to students. We're waiting to hear back from facilities if they can pull in resources as well. There is an itemized budget and there is an estimated amount of \$100 from SLC and \$200 from CoC. There will be extra funds that will be returned to Council of Clubs. Facilities already knows what we want done and they will be in the loop as we all do this. This will be done around the week after finals, but the days are not set yet. A tablet could be bought specifically for LBLB.
*Discussed the process of how it will be done.

7. CoC Bylaws
 - a. Look at the document that was sent to all of you so you know what changes have been suggested.
8. Office Lighting
 - a. There is a document that was sent out that would solve the problem of having the ambient lights on in the office, like having an open sign and business hours sign. We have to keep the amount of lights that we have, we can't get more. It's not feasible to put them up on the other half of the office.
 - i. Shelby: We might need to consider putting in lamps or adding some other lighting source to make it brighter in here without having the fluorescent lights.

Reports:

1. J-Board Report
2. Legislative Report
3. Financial Report
 - a. Things are up and running on the co-curricular budget committee!! I've had a meeting for that this past week! We had to redefine some guidelines, Barb and I have another meeting with Jess Jacobs to organize our budgets. Have a great thanksgiving weekend!! Let me know if there is anything you all need help with.
Our Budgets:
Programming: \$19,402
Governance: \$12,000
Total: \$40,598
4. Council of Clubs Report

Justen: Final meeting on the 28th to go over three things. Been having greater than 1/3 representation of clubs at the meetings.
5. Event Task Force Report

Chris: The rice is bagged up in the LBLB. Met on Thursday to discuss details on Study Jam. Going to get together with the Event Planners to go shopping for Study Jam. Brandon: this is my last meeting, I'm stepping down from my position but I'm still going to help.
6. Advisor Report

Please go to the Navigating Differences Conference.

Announcements:

1. Board of Education Meeting: 6-8pm, Nov. 28th
2. College Council Meeting: 3-5pm, Dec. 6th
3. UCWLC Women's Leadership Conference: April 12 th - 13 th

Student Leadership Council

**ASLBCC Weekly Member Task Reports:
November 21th, 2018**

Shelby Pick: President, Executive Council Chair

Hello!

Happy week Nine!

OSA Monthly Meeting:

Board of Education Meeting:

College Council Meeting:

Vice Council:

Academic Affairs Council:

UCWLC Women's Leadership Conference: October 26th- 28th and April 12th- 13th

Oregon Students of Color Conference: November 16th -18th

DON'T FORGET TO:

- + Do your Hot Shot training
- + Get your food handlers card
- + Get your ID Card
- + Get your training for the SLC office, LBLB, and know where the cage is and how it works

Sincerely,

Shelby Pick

Shelby Pick

President

Student Leadership Council

Linn benton Community College

slcpres@linnbenton.edu

(541)604-5586

Marta Nuez: Vice President, Judiciary Board Chair

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Marta Nuez

Vice President

Student Leadership Council

Linn-Benton Community College

5415703057

Brandon Whaley: Co-Community Outreach Director, Co-Chair of Event Task Force

Sincerely,

Brandon Whaley

Brandon Whaley

Community Outreach Director

Student Life and Leadership

Linn Benton Community College

INSERT CONTACT INFORMATION HERE

Christopher Byers: Co-Community Outreach Director, Co-Chair of Event Task Force

Hello everyone.

This week as y'all know we didn't have any meetings. I was able to meet with Francesca on Tuesday and talk about some issues regarding Study Jam. I also was able to create 5 bags for the LBLB and today I helped Marta and Brandon bag up bags of rice for the LBLB. Marta, Guadalupe, Juan, Justen and I also met on Thursday to discuss details of Study Jam. We will be discussing it further on Monday, including the Budget and tutoring hours, so we can vote on it on our Executive meeting on Wednesday.

Thank you

Sincerely,

Christopher Byers

Christopher Byers
Community Outreach Director
Student Life and Leadership
Linn Benton Community College
(541)-368-0709

Abigail Hardin: Legislative Affairs Director

This week was also rather slow, as we did not have an executive meeting and there was a holiday. We did have our trip to the capitol, which I was unable to attend, but I heard that there was talk of some awesome programs that are hopefully going to be implemented and that the students who went learned a bit about lobbying and why it's important. Tonight is the November OSA board meeting, and we have 6 attendees, which is the most I've seen come to a board meeting in quite some time! Hopefully next month we can get some OSERA representation as well. Tonight we will be voting on our supportive stances on several legislative concepts, so I will update y'all on Wednesday.

Best,

Abigail Hardin

Abigail Hardin
Legislative Affairs Director
Student Leadership Council
Linn-Benton Community College
Cell: (541) 659-0458

Caleb Hedin: Financial Director

Aloha,

Things are up and running on the co-curricular budget committee!! I've had a meeting for that this past week! We had to redefine some guidelines, Barb and I have another meeting with Jess Jacobs to organize our budgets. Have a great thanksgiving weekend!! Let me know if there is anything you all need help with.

Our Budgets:

Programming: \$19,402

Governance: \$12,000

Total: \$40,598

-- Thanks

Caleb Hedin

Student Life and Leadership Finance Director

Linn-Benton Community College
6500 Pacific Blvd. SW Forum-121
Albany, OR 97321

slccommdir@linnbenton.edu

Office: [\(541\)917-4999](tel:(541)917-4999) ext #4466

Cell: [\(541\)619-5258](tel:(541)619-5258)

Jacob Senske- Communications Director

Thank you,
Jacob Senske

Jacob Senske
Communication Director
Student Leadership Council
Linn-Benton Community College
INSERT CONTACT INFORMATION HERE

Justen Noll: Student Clubs and Engagement Director

Hi everyone,

Another busy week. Had another packed agenda and good attendance for the 11/14 Council of Clubs meeting. I'm continuing to serve as one of the project coordinators and main communication liaison for the Hot Shot/Storage Room improvements (to occur this upcoming Winter break). New lighting in the office was completed, with special thanks to Brent and Caleb for helping put them up. I was apart of the initial meeting for the Bulletin Board Sub-Committee, helping problem-solve. I'm checking in and attending the Active Minds meetings to support them in their first term formation process. I supported Civil Discourse Club at their event on Thursday, which their efforts were quite successful. On Friday, I attended 5 clubs meetings (up to 16 for the term) and I helped shop with Chris for Friday evening for the Thanksgiving Food Drive.

Sincerely,
Justen Noll

Justen Noll
Student Clubs and Engagement Director
Student Leadership Council
Linn-Benton Community College
slcoutreach@linnbenton.edu

Brent Cardenas: Volunteer Coordinator

(week 8)

This week started with Veteran's day, so no school Monday. On Tuesday I spent my office hours working on finding contact information for the different departments on campus and who the department head is. This will help us contact instructors to volunteer time to help students during study jam. I thought I would have this done sooner but I am running into some difficulties. I have talked to Barb and others about how to get this list together. On Wednesday I met with Jacob and we began the discussion about the bulletin boards around campus. Thursday I helped host Red Mom+Blue Mom, it was a huge success! I would also like to express my concern with the way money was passed to pay for the Thanksgiving Food Drive. I think we all agree this is a good cause but I am concerned with the process. I will not be able to attend the Food Drive due to a last minute family conflict but I have one student who is supposed to show and I will connect her with Chris.

(week 9)

This week I uploaded a list of Department chairs to the team drive and began contacting them about extra help during study jam. I continued the discussion with Jacob about updating the bulletin boards. I also began contacting people about volunteering for Study Jam, this will continue next week. Finally, I began thinking about next term. There are several things I am looking forward to working on next term. I am still in the process of setting goals and thinking about how those goals can be successful. Happy Thanksgiving.

Best,
Brent Cárdenas

Brent Cárdenas
Volunteer Coordinator
Student Leadership Council

Linn-Benton Community College

slcvolunteer@linnbenton.edu

Cell: 858-395-6887

Krystal Madrinan: Wellness Coordinator

Put Introduction Here,

Put Body Here- which should include current information of SLC tasks oriented with your jobs, how your office hours went, ideas, important notes for everyone to know, dates, etc.

Personal “notes” can be put here, but are not necessary.

Regards,

Krystal Madrinan

Krystal Madrinan

Wellness Coordinator

Student Leadership Council

Linn-Benton Community College

INSERT CONTACT INFORMATION HERE

Waldo French: Co- Executive Assistant

Sincerely,

Waldo French

[Waldo French](#)

Executive Assistant

Student Leadership Council

Linn-Benton Community College

541-220-9203

Christina Fredrickson: Co-Executive Assistant

This week I went to the Capital on Wednesday and helped with the Thanksgiving food box shopping on Friday night.

Sincerely,

Christina Fredrickson

Christina Fredrickson
Executive Assistant
Student Leadership Council
Linn-Benton Community College
INSERT CONTACT INFORMATION HERE

Francesca Jacquez: Benton Center Coordinator

Morning all!

I met with Chris Tuesday night and we were able to get some things figured out for study jam. We will meet again on Tuesday and hopefully pass the budget next week. I was also able to drop the Study Jam posters off at the Benton Center. The registration event at the Benton Center will be next Tuesday from 11-4.

Best,

Francesca Jacquez

Francesca Jacquez
Benton Center Coordinator
Student Leadership Council
Linn-Benton Community College
5413731605

Carina Lindsey: Lebanon Center Coordinator

Hello everyone,

The trip at the capitol was a beyond amazing experience. We have information we were told to relay, so if Shelby or Barb hasn't we should definitely go over it at the next meeting.

Alaizha Wills-Browne: Event Planner

Andrew Middleton: Event Planner

Hello everyone,

I finished and shred the study jam budget sheet and have spoken a handful of times with chris and others about study jam. I also got the tutoring cost estimate from sheri. As a reminder though I will be gone all next week on a family vacation. Good luck with study jam
Thank you.

Guadalupe Ruiz: Event Planner

Put Introduction Here,

Put Body Here- which should include current information of SLC tasks oriented with your jobs,how your office hours went, ideas, important notes for everyone to know, dates, etc.

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Juan G Ortiz Cortez: Event Planner

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