

Events Task Force Meeting

Monday, September 24th 2018

Called to Order at 3:11

Adjourned at 4:00

Voting Members Present:

1. Brandon Whaley - Community Outreach Director/Chair
2. Christina Fredrickson - Executive Assistant
3. Waldo French - Executive Assistant
4. Brent Cardenes - Volunteer Coordinator
5. Jacob Senske - Communications Director
6. Krystal Madrinan - Wellness Coordinator
7. Chris Byers - Event Planner
8. Caleb Hedin - Finance Director

Voting Members Not Present:

1. VACANT - Benton Center Coordinator
2. VACANT - Lebanon Center Coordinator
3. VACANT - Event Planner
4. VACANT - Event Planner
5. Justen Noll - Clubs and Engagement Director

Advisors and Guests Present:

1. Barb Horn - Advisor

Consent Agenda:

Hearing of Guests and Special Reports:

Action Items, Motions, and Other Votes:

Discussion Item:

1. Mentors:
 - a. Barb says student leaders will be meeting with a mentor twice a term for 30-60 minutes in your field of study/major, or for advice and to answer any of your questions; as well as letters of recommendation and references.
2. Return of the term:

- a. Shelby said today went really well. There were still openings for 09-25-18 to volunteer.
3. Welcome Day:
 - a. Shelby said it went super awesome. Rocky was there.
4. Rocky:
 - a. Caleb asked if we got a new Rocky?
 - i. Shelby said she has a meeting tomorrow with the college marketing team and LBCC foundation to discuss Rocky.
 - b. Jacob has an idea from Menucha--take a lot of stock photos of Rocky doing stuff around the campus for event use.
 - c. Shelby says we need someone to help Jacob get Rocky to every sporting event as much as possible. We need a schedule so we can be prepared. We need a handler representing SLC wearing their shirt. We need to market ourselves!
5. Harvest Festival: around Halloween
 - a. Shelby volunteered to put it on. Discussed a costume contest and other fun activities.
 - b. Jacob suggests bringing the event to the people instead of making them find the event (making it noticeable) like in the courtyard with pop-ups, while weather allows.
 - c. Barb recommends using the DAC.
 - d. Shelby suggests a sign-up sheet.
 - e. Shelby suggests asking OSA to help with the volunteer database and how to gather volunteers. Volunteers are important for the event. (General volunteer list was made at Welcome Day)
6. Wellness Workshop:
 - a. Brain health and good study habits--around week 4 or 5.
 - b. Active Minds
 - i. Krystal wanted to coordinate with Active Minds, but it is no longer active.
7. Thanksgiving Food Drive
8. Vote-or-Vote:
 - a. Shelby said everyone is going to be involved. It's going to be big, even bigger than Spring. Abby will head it and Emily will possibly come to Exec. meeting to train for vote-or-vote. Perla is the new Head of Legislation to get everyone involved. Sign up for the core team!
9. Study Jam:
 - a. Justen brought up an idea to have the 2 new event planners head the event and the rest of the team will support.
10. SLC Applications:

- a. Applications should be at the Return of the Term table. Applications are due Friday, 09-28-18.
11. Events:
- a. Shelby suggested having three heads to run every event for enough support and to figure out a time and place for the events, etc.
12. Google Calendar
- a. Brandon suggested using Google Calendar to keep track of events.
 - b. Jacob suggested using different ways to communicate events to the student body, and working with him on better graphics for posters, and getting information to him as soon as possible!!!!
13. Community Ed Classes:
- a. Barb suggested that student leaders take community education classes that will be paid for by the SLC if we need specific training.
14. Training:
- a. Technology staff can train us how to use LBlive and other media, Google Docs, etc.
15. Budget:
- a. Caleb will have updated budget information on Wednesday, 09-26-18.
 - b. Barb is going to propose a budget on Wednesday, 09-26-18 for Benton Center Welcome Day, Oct. 2nd.
16. Barb's Door
- a. When it is closed she is unavailable! When she is out to lunch, she is out to lunch.

Weekly Task Reports:

Announcements & Reminders:

- 1. Class Rap
 - a. Student leaders watched Class Rap from Menucha put on by Krystal, Jacob, Marta, Justin, and Chris.