

Council of Clubs Meeting

Wednesday, October 24th 2018

Called to Order at 12:01 p.m.

Adjourned at 12:58 p.m.

Voting Members Present:

1. Justen Noll - Chair
2. Daniel Pace - Campus Ambassadors
3. Ashlee Nunez - Comedy Syndicate Club
4. Alexis Prosper - Dance Club
5. Patricia Simon - Estudiantes Del Sol Club
6. Lee Frazier - LB Films Club
7. Rafael Onoquin - Outdoor Adventurers Club
8. Jacob Tudor - Philosophy Club
9. Sam Clark - RPG Club
10. Teri Bartlow - Veterans Club

Advisors and Guests Present

1. Heather Morijah - Program Assistant
2. Andrew - OSA

Consent Agenda:

Sam Clark moves to approve the agenda; Jake Tudor seconds. **Passes 9-0-1**

Sam Clark moves to pass 10-03-18 and 10-17-18 minutes; Alexis Prosper seconds.

Passes 9-0-1

Hearing of Guests & Special Reports

1. Budget
 - a. Nothing has changed outside of the additional \$13 amount for the 17th Courtyard Lunch.
2. OSA: Andrew, Communications Director
 - *Distributed voting guide pamphlet
 - a. OSA is a statewide coalition of student governments at community colleges and public universities. They are all funded by, and to some extent regulated by, state government. Student governments could get more leverage advocating for

students if they work together on statewide issues. OSA exists as a framework to support 1. Vote OR Vote--registering students to vote and educating them 2. Advocating for statewide funding.

- i. Lee Frazier: Do you know how many students you were able to get registered to vote?
 1. Andrew: LBCC registered about 500 students, I will follow up later.

*Briefly discussed content of voting guide pamphlet

Action Items, Motions, and Other Votes:

1. Activity Day Participant Funding
 - a. \$25 per club if they want to utilize funding
 - b. Jacob: Do we just email you to sign up?
 - i. Yes. I'm hoping to know by Friday evening to know who all is participating in it. It will be Wednesday, October 31st, 11-1.
 - c. Alexis Prosper moves to approve \$25 club funds; Sam Clark seconds. **Passes 8-0-2**

Discussion Items:

1. Courtyard Lunches
 - a. Heather: As time goes by, I feel more and more that Courtyard Lunch has outlived its usefulness on campus. We have in the past few years added a budget and fundraising section to the bylaws and set up a framework to replace that \$100. Clubs used to get \$100 automatically for turning in their club status report. But some clubs were active and used the money, some never touched it. Instead of making it automatic, we made opportunities to earn fund: Welcome Day, Club Fair in January, College Night in February, and Diversity Day in May. If you do all four, that's \$200, and an extra \$50 if you did all four. To host Courtyard Lunch, you get \$150, but there is a list of things you have to do to earn it. The two documents that outline these things is in the club manual document. They get sent to all clubs. Some problems are that only some of the marketing gets done, sometimes the day before, some clubs can't commit all four members, etc. I would like to hear ideas about what clubs actually have to during the lead up to the courtyard lunch, like marketing and how to hold them accountable if they don't complete everything on the checklist. Should we just give them all of it just for volunteering? Or?

- i. Daniel Pace: We never commit to it unless we know we can do everything. Sometimes we just don't do one if we can't do it all. If we don't do marketing then the money is off the table. Is that how it's been handled? What's the process?
 - a. Heather: We made adjustments that if they do some of the things, they would get some of the money. It was discussed last year (and should be in the minutes). I've been a little loopy about this though. But it's up for all of you to decide. Should I sit down with each club that does this and go through each item one by one? Or should I just email the club and their advisor and instruct them to go over each item on their own?
 - b. Lee Frazier: I would compose a stock email that says exactly what you said, but hit the points that you need to do everything on the checklist or there will be penalizations. But instead of \$10 deducted for each unchecked item, it should be \$25
 - c. Sam Clark: What are the current requirements to set one up? Do they have to do the marketing before even signing up?
 - i. Heather: When a club signs up to do a lunch, I email the club rep and advisor and thank them. I attach the documents and tell them to review them and ask any questions. Each document spells out clearly what needs to be done.
 - ii. Teri Barlow: After they sign up to host the courtyard lunch, they should sign the document first saying that they read the requirements
 - iii. Jacob Tudor: What are the other benefits provided by the courtyard lunch? Does the school gain anything from it?
 - 1. Heather: Council of Clubs gets the profits and comes into the funds automatically after the courtyard lunch. The funds are used to buy cups and accoutrements, and food services provides the main course. The profit that comes in helps to offset the costs, it's not a net gain. But it's a decent

fundraiser and provides visibility for the club if done properly.

2. Jacob Tudor: I think we should scrap it and disperse what was typically gained, or wrapping it up into other events.
 3. Heather: Courtyard lunch has been around for 15 years or so. Is there not a better thing that CoC can do to fundraise for clubs and to let students and the rest of campus know we're here?
- iv. Sam Clark: I think we should set the dates for requirements earlier. Maybe have signage due the same day as the slides.
1. Heather: The sign is the sandwich board and they don't need it until the day of the lunch. I have asked them to do that beforehand but they come in too late. The other stuff needs to be happening so other stuff can be done. We have money to spend. It's not meant to be profitable. It's about learning about communicating with club members and students about what they're doing. The fundraising is secondary. But what I have found is it doesn't have its intended effect.
 2. Sam Clark: Maybe money could be deducted from their club funds instead if they don't do everything they are supposed to do.
 - a. Teri Bartlow: I don't think that's too harsh. I think if you take it on, you are taking on the responsibility.
- v. Justen: I suggest reducing the amount of courtyard lunches and having 3 or 4 in the Spring on non CoC, days and having those be around activity day--if it works well--so it has a larger scope. And creating a requirement that two clubs have to do it so there is coverage, and also raising the amount that clubs get.
1. Heather: So each club could get \$100

- vi. Daniel Pace: Maybe we could have a document that spells all this out, and that is an agreement that you don't get the money or you're docked money if you don't do what you are supposed to. You could have a list of names that you submit when you volunteer, then heather sends info to the rep and volunteers. The they all sign the document as an acknowledgement of these things so there is an agreement.
 - 1. Jacob agrees
 - 2. Teri agrees
 - 3. Justen agrees

2. Activity Day

- a. Justen: I need to know by Friday who is all participating. So far we have Student Veterans Club, Poetry Club, Anime Club, Dance Club, LB Films Club, Estudiantes Del Sol Club, ALT Club, and PTK. Does anyone else want to do it?
- b. Sam Clark: We are still working on volunteers. If our club is interested in participating but we don't have enough volunteers to participate, would you still want an email letting you know about the interest?
 - i. Justen: Yes.
- c. Alexis Prosper: What is the problem? Why can't you get volunteers?
 - i. Sam Clark: It's just that, out of 25 people, nobody raised their hand.
 - ii. Alexis: If you are interested, we could co-table.
 - iii. Justen: I will have it marked down that you are tabling together.
- d. Jacob Tudor: What is the standard setup?
 - i. Justen: There is a table and you can have candy and do an activity.
 - ii. Jacob Tudor: I was thinking of having talks, like the ones we have already. Do you require the advisor be present?
 - 1. Justen: No.
 - iii. Sam Clark: Is the \$25 per club or per table?
 - 1. Justen: Per club.
 - iv. Alexis Prosper: Since we are co-tabling, are we going to put two tables together?
 - 1. Justen: Yes.
 - v. Justen: Outdoor Adventures, when do you meet?
 - 1. Rafael: The 8th, in the commons at 12:00.
 - 2. Justen: Can you report back to me by Friday evening if you can partake in Activity Day:
 - a. Rafael: Yes.

- e. Ashlee Nunez: We aren't going to make it. More likely we would do something that needs rehearsal. They need to learn how to do improv before they can do an improv event. So we aren't ready.
3. Filming/Live-Seam Set-Up
 - a. Justen: We will allot the money next meeting
 - b. Justen: Would we be able to come back to this since there is three weeks until the next meeting?
 - c. Jacob Tudor: Will media services be able to give us the equipment on a regular basis, or easy access? I was hoping it would be readily available to COC directly.
 - i. Heather: No, because they are a campus support department. You have to schedule.
 - d. Justen: This will be a legacy item which is used for a wider purpose.
 4. How a Meeting Works
 - a. This is under Robert's Rules of Order, or Parli-Pro. It's about how to run and facilitate a meeting. We have different itemizations on the agenda, we have voting, the first to make a motion and a second so no single person 'hijacks' the meeting. Then there is the option of no's and abstentions because it's all about consensus and representing each club and their interests. In the future, the meeting agenda will be less packed for discussion items.
 5. Heather: Patricia and Teri, you're communicating with Marta and your club rep, Zack. So would you like to be added to the mailing list, or are you good getting the information from Marta and Zack?
 - i. You can add us

Reports:

LB Films Club: We are gonna be finishing shooting our first film soon, and we are getting involved in a bunch of events.

Philosophy Club: It's going well. It's the same old thing. We getting consistent members this term. The Let's Talk thing is happening from 11:00-1:30 and is happening in the cafe, it's going well. We are having open, random conversations. Mario is looking to become club officer, but I don't know if he's a student. I wish more students would show up. Community outreach is a thing. I want to contribute to the legacy project.

Dance club: We are working on Activity Day and the PTK Halloween Party. We are doing a pirate themed dance at Activity Day around 12:30. We are trying to do outreach to get more members, and we're hoping the events will help.

Comedy Syndicate Club: We have our club status report, 14 people signed up. 13 are official members. Friday at noon in SSH 213 is the first meeting. We are doing simple games to get people comfortable with it and open up.

Student Veterans Club: It's going well. We have an coming up: League of Veterans. It's on the 14th of November in the Fireside room. It starts at 9 and breakfast will be provided for free until 11:30. Any vets will get a free lunch ticket. The official presentation will be from 12:15-1:30.

Outdoor Adventures Club: We're doing good, trying to get new members and gain traction. Next month we are wanting to volunteer in the community doing clean up or something like that.

Estudiantes Del Sol: We are working on the courtyard lunch, and we're not sure about the halloween party. We're focusing on recruiting students.

RPG Club: We have no events coming. We had 5-6 new people join. We are figuring ways to get everyone to interact together.

Campus Ambassadors Club: We're doing well. We still have 3 meetings and tend to have 10 people per meeting. The worship event went fine, 30 people came.

Announcements & Reminders

1. Meeting Dates and Times - Contact Us
 - a. Justen: If your club has a time and place you meet, communicate that with me.
2. Harvest Festival
 - a. Justen: This Friday, 1:30-3:30. Poetry Club, PTK, Dance Club, and LB Films Club are participating. Anyone else want to sign up? It's an SLC event. It's an opportunity for clubs and cocurriculars. It varies year to year, but we are having pumpkin carving and other activities and food. I can set up an info table for anyone.
3. PTK Halloween Party
 - a. Justen: Waldo will be in touch.
4. Club Campus Bulletin Board
 - a. Justen: There is a board specifically for us, if you want to post anything it's a great go to. I have all clubs and cocurriculars updated on there.
5. Heather: They are trickling in, and they are due tomorrow!

