



New Transfer DPP Students --

Transfer student new to both LBCC and WOU

Congratulations on your admission to WOU and Degree Partnership!

First, set up your My LB Single Sign-On to access your student account. One of the applications available in your student portal is WebRunner. WebRunner is the system LBCC students use to register for classes, view transcripts and generally keep up to date.

[***Detailed instructions to set up My LB Single Sign-On.](#)

While in WebRunner, take a minute to make sure your personal email, contact phone and address listed are current. You can do this under the PERSONAL Information tab, UPDATE Address/Phones and UPDATE email addresses.

Once you register for a class at LBCC, we will create an **LB student email** address for you. It is important to set it up and check it regularly. This email address will be used to notify you of any updates, as well as the means LB instructors use to communicate with you. There is some good information including instructions on how to forward your LBCC email to another email address at : <https://www.linnbenton.edu/student-services/email/faq.php>

We will see you at a new student orientation!

If you are planning on taking anything at WOU this fall, you will want to plan on attending a TSOAR new student orientation at WOU. <https://wou.edu/admission/transfer/tsoar/>

If you are planning to take all of your courses at LBCC for your first term, you are required to attend a new student session here at LB. As part of the new student session, you will be able to take placement tests (if you have not prior to arrival) and register for classes. **Please email dpp@linnbenton.edu your name and student ID number if you will be making an appointment for our orientation here at LBCC.**

For information on how a particular LBCC class will transfer into WOU, you can check out their transfer articulation tool: https://ssb-prod.ec.wou.edu/PROD/wou_web.p_trans_artic_home

Remember, lots of information can be found at our [DPP website](#). If you have questions call 541-917-4237 or email dpp@linnbenton.edu.

***If you are having trouble finding your claim code to set up your My LB Single Sign-on account or accessing your LBCC student email please contact the help desk at **541.917.4630** or email Student.HelpDesk@linnbenton.edu