

LINN-BENTON COMMUNITY COLLEGE

Budget Calendar 2021-2022 Budget Year Beginning July 1, 2021

DATE	EVENT	PARTICIPANTS
Jul 15, 2020	Appoint Budget Officer	Board of Education
Nov 18, 2020	Approve Budget Calendar	Board of Education/ Budget Committee
Dec 02, 2020	Submit new budget requests (Performance Packages), Review old requests not yet funded	Vice Presidents/Budget Team
Dec 4-14, 2020	Individual Budget Manager meetings with Budget Team	Deans/Directors
Dec 03, 2020	Budget Discussion	College Council
Dec 11, 2020	Distribute budget forms and Information Guide to divisions	Budget Officer
January & February	Two Student Forums scheduled to discuss budget and tuition	Students
Jan 20, 2021	Initial Budget Discussion	Board of Education
Jan 19, 2021	DRAFT budget to Business Office	Vice Presidents
Feb 17, 2021	Tuition and general fees discussion	Board of Education
Mar 02, 2021	Updated PROPOSED budget to Deans/Directors	Budget Officer
Mar 17, 2021	Tuition and general fees decision	Board of Education
Mar 23, 2021	Updated PROPOSED budget to Business Office	Vice Presidents
April	Conduct three (3) Budget Information Forums for campus community	Budget Officer
Apr 01, 2021	PROPOSED budget to College Council	College Council
Apr 16, 2021	PROPOSED budget to printer	Budget Officer
Apr 21, 2021	PUBLISH NOTICE OF BUDGET COMMITTEE MEETINGS IN NEWSPAPER/POST TO WEBSITE	Budget Officer/Board Secretary
Apr 28, 2021	PROPOSED budget to Budget Committee	Budget Officer
May 12, 2021	Public Budget Committee Meeting/election of officers/budget message presented/presentation of PROPOSED budget/discussion	Budget Committee/ President/Budget Officer
May 19, 2021	Public Budget Committee Meeting/discussion and approval	Budget Committee/ President/Budget Officer
Jun 01, 2021	ADOPTED budget to printer	Budget Officer
Jun 02, 2021	PUBLISH BUDGET SUMMARY OF APPROVED BUDGET & NOTICE OF BUDGET HEARING	Budget Officer/Board Secretary
Jun 16, 2021	Public Budget Hearing/Budget ADOPTED/appropriations made/tax levy declared	Board of Education
Jul 15, 2021	NOTICE OF TAX LEVY TO COUNTY ASSESSOR	Budget Officer

Bold print denotes public budget meeting/hearing.

*NOTE: Strategic Initiative Fund requests may be submitted throughout the year via the appropriate Council.