



**Minutes of Board of Education Meeting  
March 20, 2024**

**Advanced Transportation Technology & Heavy Equipment Centers LBCC  
2000 W Oak St., Lebanon, OR**

***Board of Education members in attendance***

Kristin Adams (Chair), Stacie Wyss-Schoenborn (Vice Chair), Dick Running, Sherlyn Dahl, Jeff Davis, and Ron Edwards

***Staff and Representatives in attendance***

Lisa Avery, Ann Buchele, Sheldon Flom, Claire Burke (Faculty), Edene Ehlers (Classified), Bill Whitley (PTFA), Steven Broncheau (Advancement), Travis Overvig (SLC), and Lisa Blackburn

***Guests in attendance***

Jess Jacobs, Director, Accounting & Budget; Justin Smith, Manager, Institutional Research Grant Support; and Dale Moon, Associate Dean of Advanced Manufacturing & Transportation Technology

**REGULAR MEETING**

**The regular meeting was called to order at 6:00pm**

**CHANGES TO THE AGENDA** – Chair Adams noted no changes to the agenda.

**PUBLIC COMMENTS** – Chair Adams noted no public comments were submitted for this meeting.

**BOARD CHAIR COMMENTS** - Chair Adams thanked the ATTC for hosting the Board meeting this evening and for the tour of the facility.

**INTRODUCTIONS** – President Avery introduced Travis Overvig, SLC Vice President attending on behalf of Rachel Biscoe, SLC President. President Avery welcomed Edene Ehlers, who is attending on behalf of the Classified Association. President Avery also introduced Lisa Blackburn, who is attending on behalf of Elizabeth Droscher. President Avery thanked Lisa for all of her assistance with tonight's meeting.

**GENERATIVE ACTIVITY** – Dale Moon, Associate Dean of Advanced Manufacturing & Transportation Technology, gave an overview presentation on Linn-Benton Community College Advanced Transportation Technology & Heavy Equipment Centers.

Associate Dean Moon shared information on programs history and the enrollment numbers in the automotive and heavy equipment programs. Associate Dean Moon also shared event information about CTE Signing Day, DYN0 Days, and Tool Ceremony.

The Board inquired on additional information on programs and Associate Dean Moon answered to satisfaction.

The Board thanked Associate Dean Moon for the presentation.

## STRATEGIC ACTIVITY

- 1) Board Representative Reports:
  - a. **OCCA** – Chair Adams reported that the OCCA interviews for the New Director are scheduled on May 2. The recent Legislative Session ended positively and met their goals.
  - b. **ACCT** – Dr. Sarna was not present at tonight’s meeting. No report was given.
  - c. **Foundation** – Mr. Davis shared that he attended the recent Foundation meeting. Mr. Davis encouraged involvement in the upcoming Give Day event.
- 2) Campus Representative Reports:
  - a. **Classified** – Ms. Ehlers shared an update on the Clothing Closet’s Grand Opening. It has been a great success and students are utilizing the resource. Ms. Wyss-Schoenborn offered congratulations to Instructor, Gabriela Orellana on her being a finalist for “Business Person of the Year” for Celebrate Corvallis. Additionally, Ms. Wyss-Schoenborn recognized the positive enrollment in the Start Your Business in Six Weeks series.
  - b. **Faculty** – Ms. Burke was unable to attend. Chair Adams recognized the Math Department for their national competition success. Ms. Dahl shared that she attended the recent Nursing Student session on Social Determinants of Health and commended the students on their presentations. Ms. Wyss-Schoenborn recognized Journalism Faculty, Rob Priewe and the Commuter Staff for their awards earned at the Associated Collegiate Press Journalism Conference.
  - c. **PTFA** – Dr. Whitley did not have anything to add to the report. President Avery shared that there was a recent Music Program Accreditation Visit. Dr. Whitley shared information about this visit. Dr. Buchele shared additional information on the accreditation visit.
  - d. **SLC** – Ms. Biscoe was unable to attend. SLC Vice President, Travis Overvig attended in her place. Mr. Overvig shared that he was recently elected as SLC President. Mr. Overvig reported that over 10% of the student body participated in the election process. Ms. Wyss-Schoenborn noted the student body support to increase the student fee.
- 3) Presidential Equity Report – Mr. Dorsette was unable to attend. Chair Adams inquired on the race/ethnicity data reported for Healthcare and Trades and how that compared to the college overall. Dr. Justin Smith answered to satisfaction. President Avery congratulated Mr. Dorsette on his award he received from the Albany City Council. Ms. Wyss-Schoenborn noted the upcoming student leadership conference.

## FIDUCIARY ACTIVITY

- 1) Consent Agenda - **Ms. Dahl moved to approve the Consent Agenda. Mr. Running seconded. Motion to approve the Consent Agenda was approved unanimously. (6,0)**
- 2) RES 16-24 Proposed Tuition Increase for Academic Year 2024-25. Mr. Sheldon Flom and Mr. Jess Jacobs shared a presentation on the proposed increases. The presentation included a budget update, tuition and fees breakdown, and enrollment update. Mr. Jacobs noted increasing costs across all categories. Mr. Jacobs presented the current tuition and fees with proposed increases for consideration. Mr. Jacobs noted that the Student Government Fee would be moving from a tier flat fee to a per credit fee. This change is supported by the SLC. The proposed total increase in tuition plus mandatory fees is 7.97% per credit hour. Mr. Jacobs shared a comparison of other community colleges and how LBCC compares with tuition rate. Mr. Jacobs summarized recommending a 4% increase in tuition to help offset inflation and support the overall budget as well as recommending an increase in fees to make related funds sustainable following the impact of inflation and to make programming available. The Board asked questions about SLC support in the proposed changes. Mr. Overvig answered to

satisfaction. The Board asked questions about proposed increases. Mr. Jacobs answered to satisfaction. Chair Adams inquired about student support in regards to food insecurities and process on how to receive support. Mr. Overvig answered to satisfaction. **Ms. Wyss-Schoenborn moved to approve RES 16-24. Mr. Running seconded. Motion to approve RES 16-24 Tuition Increase was approved. (5,1) Mr. Edwards voted nay.**

- 3) RES 17-24 Proposed General Fee Increases for Academic Year 2024-25. Information on this resolution was included in the previous presentation. **Ms. Dahl moved to approve RES 17-24. Mr. Davis seconded. Motion to approve RES 17-24 General Fee Increase was approved. (5,1) Mr. Edwards voted nay.**
- 4) First Read of 3000 Series Board Policies (this set focuses on 3010-3030). President Avery shared the minor changes recommended to the policies. **Mr. Running moved to approve the BP 3000 series as presented. Mr. Davis seconded. Motion to approve the BP 3000 series with noted changes was approved unanimously. (6,0)**
- 5) Introduction of 4000 Series Board Policies (this set focuses on 4010-4060) Dr. Buchele introduced the 4000 Board Policy series. This series will be brought to a future meeting with any noted changes for consideration.
- 6) Administrative Reports
  - a. President's Report – President Avery shared that she had the pleasure of spending time at several external events. She started her day today in Corvallis with the Financial Aid team at their retreat and then tonight with the tour of the ATTC building with a guest from the Lebanon Chamber of Commerce. LBCC has strong support from the community.
  - b. Academic & Student Affairs – Dr. Buchele recognized the ATTC staff, faculty, and location for hosting tonight's meeting. Dr. Buchele noted LBCC's relationship with employers and filling their need for employees. Dr. Buchele looks forward to starting the EV program. Dr. Buchele acknowledged Claire Burke, Faculty Association President. Tonight was Ms. Burke's last meeting as President. Dr. Buchele thanked Ms. Burke for her leadership. President Avery echoed this recognition for Ms. Burke.
  - c. Institutional Advancement – Mr. Broncheau shared that Give day is on May 8 and challenged the Board to donate. These donations are used for scholarships and emergency funds for students to overcome barriers. Leading up to Give Day, there will be pancake feeds at different campus locations. Chair Adams inquired on the February fund balances included in the report. Mr. Broncheau answered to satisfaction.
  - d. Finance & Operations – Mr. Flom shared that he attended the Linn County Planning Department meeting on March 19 where the first hearing took place for the land use permit change for the Ag. Center. This recommendation will go to the County Commission for approval on April 9, 2024. Mr. Flom shared that the Budget 101 – Revenues sessions were held on campus via Zoom. They have been well attended, along with good feedback.

### **BOARD COMMENTS**

Mr. Edwards has encouraged high school students to consider the LBCC Nursing program.

Mr. Davis thanked Faculty leadership.

Mr. Running shared that President Avery will be speaking at the Albany Chamber on April 24. President Avery shared that she would be speaking with Lebanon Chamber two days later. Mr. Running also thanked the ATTC. Lastly, Mr. Running noted the ERC funds and timeline considerations for new programs.

Chair Adams shared a reminder of this week's Board training.

**Adjourned Regular Session at 7:15pm**

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Board Chair

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Clerk of the Board